CA No AIE/BR/2 OF 2019-20



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Tel: 0120 – 2343741 0120 – 2343742

> Army Institute of Education Plot No M-1, Pocket P-5, Greater Noida GB Nagar (U.P.)-201306

	13 May 2019
60103/Bldg/AIE	
M/s	

REPAIR OF BATHROM AND ALLIED WORKS AT ARMY INSTITUTE OF EDUCATION (AIE) GREATER NOIDA

Dear Sir(s),

- 1. A set of tender document/Request For Proposal (RFP) for the above mentioned work is forwarded herewith. Please note that tender will be received by the Principal, Army Institute of Education, Greater Noida up to 1100 hrs on 27 May 2019.
- 2. Tender will be opened after receipt of tender at 1100 hours on the due date and tenderers (who have submitted tender or their authorized representatives) may be present during opening.
- 3. The salient points / instructions to the tenderers are highlighted as per annexure enclosed with this letter.

Encls: (As in para 1 above)

Yours faithfully

(Signature of Contractor)

Date:



Principal AIE Accepting Officer

INSTRUCTIONS FOR COMPLETION OF TENDER DOCUMENTS / REQUEST FOR PROPOSAL (RFP) TO BE COMPLIED WITH BY THE TENDERER (S)

- 1.0 EARNEST MONEY: (Refer Appendix 'A' to Notice tender).
- 1.1 Contractor (s) who are not enlisted with Government agency shall submit Earnest Money deposit of 2% of the contract amount in the form of FD or DD.
- 1.2 Deposit shall be made in favour of Principal, Army Institute of Education, Greater Noida.

NOTE:

NON-SUBMISSION OF EARNEST MONEY WILL RENDER THE TENDER AS NON-BONAFIDE AND CONSEQUENTLY LIABLE TO BE IGNORED / SUMMARILY REJECTED

1.3 The Principal will return the deposit to all unsuccessful tenderers duly endorsing for its release after receiving intimation that bonafide tenders have been received from respective tenderers.

2.0 PRICING OF TENDER

The tenderer shall calculate his own unit rates / Lump sum amount

2.1 Your particular attention is invited to the fact that you are required to fill in specifically in the documents enclosed and not to submit quotation in other form. However, if any additional information in your opinion is required to be furnished, you may do so in your forwarding letter along with financial effect for the same wherever required, failing which no cognizance will be given to these information

3.0 INCOME TAX DEDUCTION AT SOURCE

Please note that under Section 194-C of the Income Tax Act 1961, the tax at 2% or at other percent where exemption is granted will be deducted at source from the gross amounts of the payments claimed by you for the value of work done and materials lying at site under this contract.

4.0 SECURITY

4.1 On acceptance of tender, the earnest money shall be retained as detailed below:-

Security / Additional Security Deposit for individual works Retention Money for payment of Running Account Receipts.



5.0 PERIOD OF COMPLETION

The period of completion for the entire work is as shown in Schedule 'A'.

6.0 ERRATA / AMENDMENTS TO TENDER DOCUMENTS The department may issue amendments / errata to the tender documents before due date of submission of tender. The contractor is required to read the tender documents in conjunction with the amendments if any issued by the department. The tenderer is not supposed to incorporate the amendments / errata in the body of the tender either in ink or pencil. In case the amendments / errata issued are incorporated by the tenderer wrongly in the body of the tender, they shall not be considered and the amendments / errata to tender documents issued by the department shall only hold good.

7.0 EXECUTIVE AGENCY

7.1 The executive agency for the above work is Principal, Army Institute of Education, Greater Noida.

8.0 FORWARDING OF TENDER

- 8.1 The tender documents should be returned in an envelope duly sealed. A label showing the name of work for which the tender is being received, the due date and time of receipt and address, addressed to the Principal, Army Institute of Education Greater Noida shall be pasted / typed / written on the envelope
- 8.2 The tender shall be signed, dated and witnessed in all places provided for in the documents. All corrections shall be initialed. Every page of the tender shall be initialed by the contractor. No correction shall be made in the rates or amount quoted by the tenderer using correcting fluid.
- 8.3 In case a 'BLANK TENDER' is submitted it should be indicated by the endorsement 'BLANK' made prominently on the envelope and signed by the tenderer. The procedure shall also be complied with given in Para 9.1 above.
- 8.4 The contractor shall employ only Indian Nationals after verifying their antecedents and loyalty.
- 8.5 Any tender which proposes any alteration to any of the condition laid down or which proposes any other condition of any description whatsoever is liable to be rejected.
- 8.6 The submission of tender by a tenderer implies that he has read this notice and the conditions of contract and has made himself aware to the scope and specifications of the work to be done and of the conditions and rates at which stores etc will be issued to him as applicable and local conditions and site conditions and other factors having bearing or affecting the execution of the works.

9. SUBMISSION OF TENDERS

- 9.1 Tender shall be deposited in the tender box (on or before due date and time specified) kept by the Administrative Officer of this office.
- 9.2 In view of postal and other delays, it is suggested that the tender be sent by a special messenger if necessary or posted sufficiently in advance of the date and time fixed for receipt of tenders. Tenders received late will not be considered for acceptance.
- 9.3 No notice shall be taken on telegraphic / fax / e-mail quotations. Telegraphic / fax /e-mail offers will not be considered even if they are received in time.
- 9.4 Tenders will be opened in the presence of tenderers who have submitted priced tender on the due date and time fixed for receipt of tender. Tenderers who submit their priced tenders and are desirous of being present at the time of opening of the tenders may do so at the appointed time.
- 9.5 Tenderers special attention is invited to the fact that all taxes and duties including GST on works contract as applicable as per Central / State Government and / or Competent authority latest orders on the subject matter shall be included in the rates quoted by the tenderer. No claim shall be admissible on this account and any stipulation regarding this will render the tender as Non bonafide.
- 10. These instructions shall form part of the contract documents and shall be signed and returned along with the tender documents.
- 11. The tenderer shall quote his rates on the schedule 'A'.
- 12. In case the tenderer has to revise / modify the rates quoted in the Schedule 'A' and /or General summary he may do so only in the Schedule 'A' / General summary. However he shall highlight the revision / modification made in Schedule 'A' and / or General summary through a forwarding letter.
- 13. In the event of lowest tenderer revoking his offer or revising his rates upward (which will be treated as a revocation of offer) after opening of tenders, the earnest money deposited by him shall be forfeited. In case of government contractors, the amount equal to the earnest money stipulated in the notice of tender, shall be notified to the tenderer for depositing the amount, failing which such tenderer and his related firm shall not be issued tender thereafter.

(Signature of Contractor)
Date

For Accepting Officer



NOTICE OF TENDER/REQUEST FOR PROPOSAL (RFP)

- 1 A tender is invited for (see Appendix 'A')
- The work is estimated to cost (see Appendix 'A')
 The estimate, however, is not a guarantee and is merely given as rough guide and if the work cost more or less, tenderer will have no claim on that account, The tender shall be based on (see Appendix 'A')
- The work is to be completed within (see Appendix 'A') in accordance with the phasing if any, indicated in the tender from the date of handing over the site which will be on or after (see Appendix 'A')
- Normally contractors whose names are on the Government approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender. In case, where the tender amount is in excess of the financial limit of the contractor, the Accepting Officer reserves the right to accept the tender, in which event the tenderer would be required to lodge Additional Security Deposit as notified by the Accepting Officer in terms of conditions of contract. Not more than one tender shall be submitted by one contractor or one firm of contractors.
- 5 The Principal AIE Greater Noida will be the Accepting Officer herein after referred to as such, for the purpose of this contract.
- Applications for the tender form must be submitted to the Principal, Army Institute of Education, Greater Noida along with cost of tender (see Appendix 'A') so as to reach this office on or before (see Appendix 'A'). Invitation of applications for issue of tender does not constitute any guarantee for issue of tender to the applicant, even to the enlisted contractors of appropriate class. Issue of tender shall be decided by the Accepting Officer. The Accepting Officer shall consider application received up to the date of receipt of application / extended date of receipt of application for issue of tender. The applicant / contractor will be informed regarding non-issue of tender. The applicant / contractor, if he so desires may appeal to the next higher authority, Chairman Army Institute of Education New Delhi, with copy to the Accepting Officer. No appeal / representation shall be entertained in respect of applications for issue of tenders as received after the due date of receipt of applications/extended date of receipt of applications. The decision of the next higher authority shall be final. No applicant/contractor shall be entitled for any compensation whatsoever for rejection of his application.
- 7 Tender form and condition of contract and other necessary documents shall be issued (see Appendix 'A') to approved contractors.

- 8 In the case of contractor who has not executed the standing security bond, the tender shall be accompanied by earnest money amounting to (see Appendix 'A').
- 9 The Accepting Officer / Executing Officer will return the earnest money wherever applicable to unsuccessful tenderer.
- The tenderers are advised to visit the site by making prior appointment with the Executing Agency of the work (see Appendix 'A). A tenderer shall be deemed to have full knowledge of all relevant documents, samples, site etc whether he has inspected them or not.
- Tenders will be received by the Principal, AIE, Greater Noida up to 1500 hours on (see Appendix 'A').
- Any tender which proposes any alteration to any of the conditions laid down or which proposes any other condition of any prescription what so ever is liable to be rejected.
- The submission of a tender by a tenderer implies that he has read this notice and conditions of contract and had made himself aware the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant etc will be available to him and local conditions and other factors having bearing on the execution of the work.
- 14 Tenderer must be very careful to deliver a bonafide tender. A banafide tender must satisfy each and every condition laid down in this notice.
- 15 The Accepting Officer does not bind himself to accept the lowest or any tender or to give any reason for not doing so.
- The Accepting Officer reserves his right to accept a tender submitted without the earnest money in case of Govt. enlisted contractors. The contractor in such case can deposit the security amount on acceptance of tender or the amount shall be deducted from the first payment against work done.
- 17 This notice of tender shall form part of the contract.

(Signature of Contractor)

Date:

For Accepting Officer



1

APPENDIX 'A' TO NOTICE OF TENDER/REQUEST FOR PROPOSAL (RFP)

Name of Work : REPAIR OF BATHROOM AND ALLIED

WORKS AT AIE GREATER NOIDA

2 (i) Estimated Cost : Rs. 4.50 Lakhs at per market cost

(ii) The tender shall be based on : Lump sum with Schedule 'A' (List of items of

of works) & Specifications.

(iii) Period of Completion : 02 (Two) Months

(iv) Approx date of commencement : 10 days after date of acceptance.

3 Last date of receipt of application : 27 May 2019

Cost of tender: The tender forms/document will be issued on cost at Rs 500/-. The contractor shall enclose necessary demand draft/cash from any Scheduled bank in favour of Principal AIE Greater Noida along with the application for issue of tender. The DD/amount shall be non-refundable if the application for issue of tender forms is accepted and tenders will be issued after scrutiny/ selection. The contractor shall bear the cost of bank charges for procuring and encashing the bank draft and shall not have any claim what so ever on this account on Govt. The applicant/Contractor shall not become automatically entitled for issue of tender by virtue of enclosing the demand draft and accepting officer reserves the right to reject any application. Applications received without demand draft will not be considered for issue tender and are liable for rejection. The DD will be returned in case the applicant is not considered for issue of tender.

5 (i) Date of issue of tender : On or after 13 May 2019

(ii) Earnest Money in favour of : Rs 10,000/=

Principal AIE Greater Noida

(iii) Office where documents : Principal, Army Institute of Education

and samples and stores will Greater Noida be available for inspection

6 Visit of site by appointment : Principal, AIE

7 Time and date of receipt of tender : 27 May 2019 upto 1100 Hrs.

Notes:

1. Invitation for application for issue of tender does not constitute any guarantee for issue of tender to the applicant, even to enlisted contractors of appropriate class. Issue of tender will be decided by the Accepting Officer. The accepting Officer shall consider applications received up to the last date of receipt of application / extended date of receipt of applications for issue of tender. The applicant contractor will be informed regarding non-issue of tender without assigning reasons. The applicant/contractor if so desires, may appeal to the neat higher Authority CHAIRMAN AIE, COS HQ Delhi Area, New Delhi with copy to the Accepting Officer. No appeal / representation shall be entertained in respect of applications for issue of tender received after the due date of receipt of applications. The decision of the next higher shall be final and binding. No applicant/contractor shall be entitled for any compensation what so ever for rejection of his application.

2. The above details are also available on AIE website: www.aie.ac.in

Principal AIE, Greater Noida

Signature of Contractor

ARMY INSTITUTE OF EDUCATION PLOT NO M-1, POCKET P-5, GREATER NOIDA GB NAGAR (U.P.)-201306 May 2019

60103/Bldg/AIE

REPAIR OF BATHROOM AND ALLIED WORKS AT ARMY INSTITUTE OF EDUCATION GREATER NOIDA

1. M/s	of	is/are hereby authorized
to tender for the above work	. The tender is to be delivered a	t the OFFICE OF THE PRINCIPAL,
ARMY INSTITUTE OF ED	OUCATION, GREATER NOIDA	A upto 1100 hours on 27 May 2019
and marked on the outside '	"TENDER/REQUEST FOR P	PROPOSAL IN RESPECT OF CA
No. AIE/BR/2 OF 2019-20	NAME OF WORK: REPAIR	OF BATHROOM AND ALLIED
WORKS AT ARMY INST	TITUTE OF EDUCATION GR	REATER NOIDA.

- 2. All documents must be returned whether or not a tender has been submitted.
- 3. Any correspondence concerning this tender shall be addressed as indicated at the top of this sheet, quoting the reference as given.

"THE ACCEPTING OFFICER DOES NOT BIND HIMSELF TO ACCEPT THE LOWEST OR ANY TENDER"



Signature of Officer issuing the documents

SCHEDULE "A" NOTES REPAIR OF BATHROOM AND ALLIED WORKS AT AIE GREATER NOIDA

- 1. <u>SCOPE OF WORK</u>: This contract covers for all items of work described in schedule 'A' and all as specified in particular specifications for **Repair of 08 to 10** Bathrooms at the location mentioned.
- 2. The quantities shown in column 5 of schedule 'A' are approximate for one bathroom and are inserted for guidance only.
- 3. The tenderer shall quote unit Rates in column 5 of schedule 'A' in both in figures as well as in words and extend the amount in column 6.
- 4. Total amount in column 6 of schedule 'A' is not firm but will be treated as "Contract sum". In case of any discrepancy, the rates quoted in words shall take precedence over the rate quoted in figures.
- 5. Measurement of work done shall be as per items and units in the schedule 'A'.
- 6. The contractor shall inspect and examine site by prior appointment and satisfy himself as to its conditions etc before submitting their tender. The tenderer shall ensure that he has visited the site before quoting tender and no claim on account of any misunderstanding or otherwise shall be entertained at a later date.
- 8. Description of items of works given in Schedule 'A' are in brief. These are deemed to be amplified and read in conjunction with special conditions, particular specifications, specifications for materials and workmanship and conditions forming part of this CA.
- 9. Period of completion: The entire work under the contract shall be completed within a period of 02 (Two) months from the date of handing over of site.
- 10. Unless specifically specified otherwise the unit rate of each items of work shall be deemed to be inclusive of materials and labour, supply and fix, erection, installation, testing & commissioning complete (as applicable).
- 11. Rate quoted by the tenderer shall be deemed to include all minor extras and details, which may not be specifically mentioned in Schedule 'A' and specified in particular specifications but are essential for execution of work/services in a workman like manner and sound construction. In case of difference in opinion as to whether or not minor extras and constructional details is essential; the decision of the Accepting Officer in this regard shall be conclusive and binding.

5	4	ω	12		_	(a)	No Sri
M/L for Plaster on damaged shaft after scrubbing old material all as directed.	M/L for Repair of damaged surface, floor & wall including fixing new tiles all as directed.	M/L for Repair/Replacing damaged tubing with new plastic tubing including all fitting/fixtures and adhesive etc all as directed. (a) Tubing of 4" plastic pipe (b) tubing of 3" plastic pipe	M/L tubing for Shower & Wash (making & labour) for Opening the floor/walls, removing the		Finding out the leakage/sepage through the disposal pipes by filling the pipes with water in stages in the tubing laid for wash hand basis, shower, 3" size and main disposal pipe from top most toilet block to the ground, 4" size all as directed.	(b)	Description of items of work per Bathroom (08 - 10 Bathroom Require Repair)
Sqft	Sqft	Rff	Sqft		Rft	(c)	Unit
600.00 Rs (Ru	60.00	30.00	115.00	, 4=2	150.00	(b)	No of units required
pees	Rs Rs (Rupees only)	Rs Rs (Rupees	Rs (Rupees only)	(Rupees	RS	(e)	Unit Rate
						(g)	Amount

Total carried over to summary on serial page No 13

			∞		7			6	(a)	No	Srl
(Signature of Contractor)	Total carried over to summary on serial page No 13		Removing waste material out of the institute area and disposing the same all as directed.		Fixing of Scaffolding for excution of the job and removing the same after execution all as directed.			M/L for OBD White wash inside area of shaft with two coats all as directed.	(b)	(08 - 10 Bathroom Require Repair)	Desccription of items of work per Bathroom
olifeig			Cuft		Sqft			Sqft	(c)	Citie	Unit
			250.00		600.00			600.00	(d)	units	No of
(for	Rs	(Rupees only)	Rs Rs	only)	Rs Rs	only)	(Rupees	Rs Rs	(e)		Unit Rate
(for Accepting Officer)									(g)	Amount	Amount

Dated:

Dated:

SCHEDULE 'A'

SUMMARY OF SCHEDULE 'A'

Total B F from Serial Page No 11	Rs
Total B F from Serial Page No 12	Rs
GENERAL SUMMARY	
1. Total of Sch 'A' from serial page No 13 above	Rs
Signature of the Contractor	

For Accepting Officer



TENDER/REQUEST FOR PROPOSAL (RFP)

Having examined and perused the documents

1. Should this tender be Accepted I/We/agree	•
(a) That the sum of Rs (Rupees _ Earnest money shall either be retained as a par Institute on receipt of an appropriate amount of Se	t of Security Deposit or be refunded by the
(b) To execute all the works in the said docum or referred to there in or referred to there upon a carry out such deviations as may be ordered up to	nd as detailed in the General Summary and to
(c) I/We further agree to refer all disputes in the so case of disagreement/dissent.	ole arbitration by mutual consent or by court in
SignatureName (
authorised to sign the tender for and on behalf of	
Witness	Date
Address	Postal
	Address
	Telegraphic
	Address
	Telephone No.



Army Institute of Education Plot No M-1, Pocket P-5, Greater Noida GB Nagar (U.P.)-201306 2019

ACCEPTANCE

these documents and as evidence the contract agreement; they have	nat these alterations w		ore the execut	ion of the
	. The sai	id officer is he	ereby authorise	ed to sign
and initial on my behalf the documen				
The above tender was	accepted by	me for	the iter	n rate
Contract sum of Rs	(Rupees			
	only) on the	day of _		
Dated this				
(Signature of Contractor)			Acceptin	g Officer
Date:				



GENERAL CONDITIONS OF CONTRACT

- It is hereby agreed by me/us that the General Conditions of Contract there to form an 1. integral part of the tender documents.
- 2. The tender submitted by me/us is subject to the aforesaid General Condition of contracts and which I/We have read and fully understood, before submission of the tender.
- 3. My/Our signature hereunder is in token of my/our having accepted the aforesaid General Condition of contracts and the clause relating to Arbitration forming an integral part of this tender.

(Signature of Contractor)

For Accepting Officer

Date:

SCHEDULE OF MINIMUM WAGES

It is hereby agree that the "Schedule of Minimum Wages" as published by Government of India or Provincial Government's notification whichever is higher, issued up to date of submission of tender shall form part of these tender documents.

My/our signature hereunder amounts to my/our having signed the aforesaid documents forming part of tender.

(Signature of Contractor) Date:

For Accepting Officer

RE-IMBURSEMENTREFUND ON VARIATION IN "TAXES DIRECTLY RLATED TO CONTRACT VALUE"

The rates quoted by the contractor shall be deemed to be inclusive of all taxes including GST on materials, on Works Contracts, Turnover Tax, Labour Welfare Cess/tax etc.), duties, Royalties, Octroi & other levies payable under the respective Statutes. No reimbursement refund for variation in rates of taxes, duties, Royalties, Octroi & other levies, and / or imposition / abolition of any new & other levis shall be made. existing taxes, duties, Royalties, Octroi

(Signature of Contractor) Date:

Accepting Officer



PARTICULAR SPECIFICATION

1. GENERAL

- 1.1 The work under this contract shall be carried out in accordance with Schedule 'A', Particular specifications and General specifications.
- 1.2 The term General specifications and special specifications shall be deemed to apply to the works under this contract.

2. MATERIALS TO BE SUPPLIED BY CONTRACTOR

- 2.1 All material shall be in accordance with the IS/BS specifications or approved by site-incharge.
- 2.2 The contractor shall not procure bulk materials unless the sample of each article has been approved.

3. EXCAVATION AND EARTH WORK

- (a) Excavation for pipes/cables shall be done all as specified in Schedule 'A'.
- (b) The minimum depth of excavation for pipes shall be 70 cm below the ground level.
- (c) The contractor shall excavate to levels in longitudinal sections. Excavation made deeper than required level shall be made good by the contractor at his own expense.
- (d) No payment shall be made for extra depth excavated and filled by the contractor.
- (e) The width at bottom of excavation in trenches for various bores of pipe shall be sufficient for a person to make proper joints.
- (e) When roads have to be crossed, half the width shall be dug at a time.

3.1 RETURNING, FILLING IN TRENCHES AND DISPOSAL OF SURPLUS SOIL

(a) After excavation is carried out to required depth, the bottom of trenches shall be evenly dressed and well rammed before pipes are laid down. Unless otherwise specified, all trenches shall be filled back with spoil obtained from excavation watered, rammed and consolidated and shall be laid in regular layer not exceeding 150mm thick.



- (b) The returning filling specified above shall be done up to height of 80mm above ground level. Settlement of earth in trenches which may take place during the execution of work or during the maintenance period shall be made up to date by the contractor at his own cost.
- c) Joints of pipes shall be kept open and no filling over the joints shall be done till pipe is tested. In case these are filled up or get filled up during the course of time, these shall again be opened before commencing the testing of the pipe line and afterward the trenches shall be properly filled.
- (d) Pipes shall not be laid directly over rock [where rock excavation is done] but 150 mm cushion of earth, well rammed shall be provided below the pipes.
- (e) All surplus spoil obtained from excavation shall be removed to a distance not exceeding 100 metres and spread and levelled at places as directed without any extra cost.

5.2 FLANGED JOINTS

Jointing material used between flanges of pipes/fittings shall be of thickness 3.00 mm. Flanges shall be welded or screwed (at the option of contractor without any price adjustment) on the pipe/fittings as per requirement.

5.3 DETECTION OF CRACKS OF PIPES/TUBES

The pipes/tubes and fittings shall be inspected for defects.

5.7 TESTING OF PIPE LINES

5.7.1 Testing of Pipes and pipe lines:

All pipes and fittings shall be inspected carefully before being laid. Broken or defective pipes shall not be used and removed from the site of works.

(Signature of Contractor)
Dated:

(For Accepting Officer)



Army Institute of Education Plot No M-1, Pocket P-5, Greater Noida Gautam Budh Nagar (U.P.)

Tel: 0120 – 2343741 0120 – 2343742

2019

60103/Bldg/AIE

M/S					

REPAIR OF BATHROOMS AND ALLIED WORKS AT ARMY INSTITUTE OF EDUCATION GREATER NOIDA

Dear Sir (s)

- 1. Reference your tender for the subject work dated May 2019
- 2. I hereby accept your tender / Request For Proposal for the work mentioned above at the item rates contained therein for the contract sum of Rs.

 (Rupees only).
- 3. This contract is allotted the number CA No. AIE/BR/2 OF 2019-20, which will be quoted by you in all future correspondence in connection with this contract.
- 4. The tender enquiry, your tender, letters referred to above and this letter shall be the sole repository of the contract

Yours faithfully

Accepting Officer

Encls: (Appendix 'A)

Copy to:

Chairman Army Institute of Education COS HQ Delhi Area Delhi Cantt

